



Privacy Policy

New Song Community Church is committed to ensuring the privacy of all users' ("Users") information.

Application of privacy policy

This privacy policy applies to all personal information submitted by Users through *New Song Community Church's* website (the "Website"), and through the Pushpay mobile payment application for use on iOS and Android smart phones (the "Application").

Personal information

The Church will collect general information about you, such as your name, address, and contact details so the Church can contact you. We may also collect this and other types of personal information during the course of dealing with you, for example when you wish to obtain goods or services from the Church, when you register for conferences or events, and when you participate in Church activities or complete other forms. The Church will not collect any personal information about visitors to the website except when they knowingly provide it.

In order to make a payment to *New Song Community Church*, all Users will need to submit certain personal information about themselves (as prompted by the Website and/or Application), including their name, phone number, postal and email address. Users may be asked to submit further information from time to time.

Use of information and data

We use the information you provide for the purposes for which it was originally collected, for example, to respond to your email or to provide the programs or services you requested. We may also use this information to help us improve the content and functionality of our website, to better understand the needs and interests of the people and organizations that use our website, and to improve our programs and services.

Consent

By accessing the Website and/or using the Application, all Users consent to the collection, use, disclosure, storage and processing of their information in accordance with this privacy policy.

Changes to privacy policy

The Church may amend or update this privacy policy from time to time, with or without notice to Users. All Users agree to be bound by the privacy policy that is in effect at the time they access the Website or use the Application.

Protection of Personal Information

The Church takes precautions — including administrative, technical, and physical measures — to safeguard your personal information against loss, theft, and misuse, as well as against unauthorized access, disclosure, alteration, and destruction.

Retention

The Church will retain your personal information for the period necessary to fulfil the purposes outlined in this Privacy Policy unless a longer retention period is required or permitted by law.

Refund Policy

Online contributions to the ministry *New Song Community Church* are considered to be non-refundable. The refund policy for specific events is determined according to the nature of event. The event refund policy is posted within the event registration form.

